



TOWN OF EASTHAM

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www.eastham-ma.gov

Board of Library Trustees

Saturday, November 13, 2021 @ 9 AM

Eastham Public Library

190 Samoset Rd Eastham MA and VIA Zoom

This meeting/hearing will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

This is a reoccurring meeting in Zoom. Please use the same meeting ID & Passcode for this Board for the next 12 months.

Join Zoom Meeting

<https://us02web.zoom.us/j/5762432435?pwd=Zk5zYS9LZFhqVkVaaXpDYzVtVFRXQT09>

Meeting ID: 576 243 2435

Passcode: 825651

- 1. Call to Order**
- 2. Minutes (September 9 & October 16, 2021)**
- 3. MBLC Compliance & Financial Forms**
 - a. Financial form has been submitted
 - b. Update – application for a certificate of professional librarianship
 - c. Action Plan – due December
- 4. Financial Report (Quarterly Review: November, February, May, August)**
 - a. FY22 Budget
 - b. FY23 Operating Budget
 - c. FY23 Capital Requests
 - d. Capital Budget Plan
 - e. MUNIS Report
- 5. Director's Report**
 - a. Library Director Transition
 - b. New Librarian Search
 - c. Programming Update
 - d. Turnip Festival Update
 - e. Digitization & Preservation
 - f. Network Upgrade
 - g. Building & Port in the Storm
- 6. Building Review**
 - a. See checklist
- 7. Old Business**
 - a. Library Hours & Service Update
 - b. Outdoor Bulletin Board
 - c. Art Exhibits
 - d. Parking lot signage – next steps
- 8. New Business**
 - a. Outline for Student Liaison to Trustees
 - b. Trustees Thank-you to Staff
 - c. List of donor plaque locations
 - d. Memorials Gifts (if any)
 - e. Director exit interview with Trustees
 - f. Trustees Month Template Review
 - g. Policy Review/Updates
 - h. Trustees Goals
- 9. NRHS Student Ambassador**
- 10. Friends of the Library Update**

11. **Public Comment**
12. **Next meeting: Saturday, December 11 at 9 AM**
13. **Adjourn**